

## Privacy Policy Template

The Privacy Policy is designed to fulfil the GDPR requirements

- Who or what is your Data Controller?
- Will your Research Community have a Data Protection Officer?
- Which information do you need to collect on the user? Is this minimised?
- Specific data collected by each service may vary. Can your Infrastructure provide a template statement for all services?

This policy is to be used per each service.

<b>Name of the Service</b>	Atmocatalogue
<b>Description of the Service</b>	Data access for environmental data.
<b>Data controller and a contact person</b>	Ugur Cayoglu ( <a href="mailto:Cayoglu@kit.edu">Cayoglu@kit.edu</a> )
<b>Data controller's data protection officer (if applicable)</b>	
<b>Jurisdiction and supervisory authority</b>	<p>DE – Germany / Baden-Württemberg</p> <p>If you have requests concerning your personal data, processed by us, you can contact the Data Controller (mentioned above) at any time. You are also free to lodge a complaint to the State Data Protection Officer:</p> <p>Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Baden-Württemberg Königstraße 10a 70173 Stuttgart – Germany</p> <p>There the data protection supervision of the State Ministry Baden-Württemberg is administered.</p>
<b>Personal data processed and the legal basis</b>	<p>A. Personal data retrieved from your Home organisation:</p> <ul style="list-style-type: none"> <li>- your unique user identifier (SAML persistent identifier) *</li> <li>- your role in your Home Organisation (eduPersonAffiliation attribute) *</li> <li>- your name *</li> </ul>

	<p>B. Personal data gathered from yourself</p> <ul style="list-style-type: none"> <li>- Logfiles on the service activity*</li> </ul> <p><i>* = the personal data is necessary for providing the Service. Other personal data is processed because you have consented to it.</i></p>
<b>Purpose of the processing of personal data</b>	Log files are used for analysing access times to the service.
<b>Third parties to whom personal data is disclosed</b>	None.
<b>How to access, rectify and delete the personal data and object to its processing</b>	Contact the contact personal above. To rectify the data released by your Home Organisation, contact your Home Organisation's IT helpdesk.
<b>Withdrawal of consent</b>	Via E-Mail to the Data Controller mentioned above.
<b>Data portability</b>	Data is not portable.
<b>Data retention</b>	Personal data is deleted on request of the user or if the user hasn't used the Service for 18 months.
<b>Data Protection Code of Conduct</b>	Your personal data will be protected according to the Code of Conduct for Service Providers, a common standard for the research and higher education sector to protect your privacy.